



**PLAYER/PARENT POLICY MANUAL  
2010**

# **SANTA BARBARA VOLLEYBALL CLUB PLAYER/PARENT POLICY MANUAL 2010**

## **INTRODUCTION**

This Player/Parent Policy Manual ("Manual") has been created by the Santa Barbara Volleyball Club Board of Directors, along with the Club and Administrative Directors, to better inform you about the Club's organization, the Club's rules and regulations, and the Club's expectations of each player and parent.

The Club has attempted to include only the most pertinent and significant policies. If a player or parent has any further questions, contact the Club Director or any of its Board members.

The Club is a duly registered non-profit organization. The Board of Directors is responsible for setting policies and overseeing the operations of the Club. The Board hires the Club Director and the Administrator, who are responsible for implementing the policies, managing, and operating the Club.

The Club expects the Board, players, parents, and coaches, to appreciate and adhere to the Mission, and policies and guidelines outlined in this Player/Parent Policy Manual. It is the Club's goal to provide its member families with a rich experience that will stay with them for the rest of their lives!

## **ROLES OF KEY PERSONNEL**

### **BOARD OF DIRECTORS**

The Board of Directors is an elected group of parents who volunteer their services to the Club as representatives of the Club's members (players) and their parents.

The Board's primary task is to work with the Club Director and Administrative Director in the organization, administration, operation, and financial planning of the Club. The Board hires the Club Director and Administrator, establishes fees, creates the annual budget, approves coaches, and addresses various issues as they arise.

If a player or parent has questions or concerns they would prefer to address to someone other than the Club Director or Administrator, they may contact one or more of the Board members who in turn can bring it to the attention of the Board for resolution.

### **CLUB DIRECTOR**

The primary responsibility of the Director is to organize and manage a competitive volleyball program which trains and prepares motivated young athletes to participate in volleyball tournaments sanctioned by the Southern California Volleyball Association ("SCVA"). The Director establishes the skills, training systems, and drills that will be taught to players, and coordinates and monitors team practices. The Director is available to advise or assist those elite players who wish to participate in a collegiate program.

If during the season a player or parent has questions, comments or suggestions concerning a coach, a team, or the Club, they may contact the Club Director at the appropriate time.

### **ADMINISTRATIVE DIRECTOR**

The Administrator manages the day-to-day business operations of running the Club. Questions regarding, uniforms, registration, program fees, scheduling, travel arrangements, or other administrative related matters may be directed to the Administrator.

### **COACHES**

Coaches are selected based on a strong volleyball background either as a player or as a coach. They must be willing to commit the time and energy necessary to be a Club coach, and must demonstrate an interest in working with youth. Many of the Club's coaches have extensive backgrounds, including college coaching, years of club coaching, and/or high school coaching.

Coaches are required to possess current CPR and basic First Aid training certification. All coaches attend the annual Club's policy and procedure orientation meeting, and participate in a coaches' clinic and monthly meetings presented by the Club Director.

*(See [www.sbvballclub.com](http://www.sbvballclub.com) for current email contact information for board members and staff).*

## **PLAYERS**

Players are the primary representatives of the Club. Players fulfill their role by giving their best at all practices, playing hard, and showing respect for their teammates, coaches, opponents, officials and the parents who are responsible for their well-being when traveling. Players need to be aware of commitments to their teams and focus their efforts during the season on improving both their individual and overall team performances.

## **PARENTS**

Parents can enhance a player's Club experience by participating in club events, volunteering to be a Team Parent or overnight tournament chaperone, and by attending their child's tournaments. There are also several specific obligations required of all Club parents. These are discussed in more detail in the "Policies Regarding Parents" section. In short they are:

- Meeting financial obligations to the Club in a timely fashion;
- Providing the player with transportation to and from practices;
- Assisting with carpool transportation for at least three tournaments during the season;
- Being aware of and adhering to tournament etiquette rules.

## **DESCRIPTION OF TEAMS**

A complete description of Travel Teams and Non-Travel ("Blenders") program can be found under Programs on the Club website at [www.sbvballclub.com](http://www.sbvballclub.com).

## **TRAVEL TEAMS**

The season for Travel Teams runs from the beginning of December through the end of June. Practices for Travel teams are held twice per week (some teams may practice three times per week).

Most SCVA tournaments are one day and are scheduled in morning or afternoon waves. The teams will meet and depart very early in the morning and return late afternoon, or leave around noon and return late in the evening. Each tournament typically consists of pool play of four teams, and those teams in Divisions 1 through 4 will also have playoff rounds (up to 6 matches). There are three SCVA tournaments during the season that require an overnight stay (San Diego, SCVA Junior National Qualifier, and Regionals).

Teams in the 17 & 18's age division also attend the Las Vegas Invitational in February.

## *JUNIOR NATIONALS*

For teams who qualify for Junior Nationals, ALL PLAYERS ARE EXPECTED TO PARTICIPATE!  
The Club makes all travel arrangements for players and coaches'.

## *VOLLEYBALL FESTIVAL OR OTHER POST-SEASON TOURNAMENT*

For the 2010 season, teams in the 16U, 17U, and 18U age divisions will attend the Volleyball Festival if they do not qualify for Junior Nationals. Volleyball teams in the 15U and younger age divisions that do not qualify for Junior Nationals will have the option to participate in post-season play.

The week-long Volleyball Festival, currently located in Phoenix, Arizona, has been known as one of the largest female sporting events with over 800 teams competing from the contiguous US, Canada, China, and Puerto Rico. Santa Barbara Volleyball Club teams have participated at the Festival for over 15 years!

There are other tournaments that can be chosen from as well, and information on those tournaments will be provided on the Club website as information is received.

The Club makes all travel arrangements for teams (players, coaches', and chaperone) who qualify for Nationals or desire to attend a post-season tournament. The fees for post-season play have been included in the season program fees for the 14-Blue, 15-Blue, 16U, 17U, and 18U teams. For the teams that do not qualify for Junior Nationals and choose to participate in post-season play, the post-season travel costs reflected for the above teams will be collected by April 15, 2010.

## **NON-TRAVEL TEAMS (“Blenders”)**

The Non-Travel teams are sponsored by **Blenders in the Grass**, thereby acquiring its nickname “Blenders” Program. The Blenders season begins in early February and continues through the end of May. Each team has a Head Coach and all teams practice two days per week with organized matches and/or tournaments on various weekends in the Santa Barbara area. Tournaments typically last four to six hours.

The emphasis with Non-Travel teams is on increasing the player's technical skill level and to provide an opportunity for players to participate in and enjoy organized volleyball competition. Each player is expected to demonstrate the necessary commitment and work ethic to advance to a higher level of competition and to make it a meaningful and rewarding experience for all participants.

Each season, the Club offers an “extended” Blenders Program during the month of June at an additional cost for those players who would like to continue with additional repetitions and skills work.

## **TOURNAMENTS**

### **TRAVEL TEAMS**

**SCVA Tournaments:** The Club belongs to the Southern California Volleyball Association (“SCVA”), which provides tournaments for its regional member clubs who reach as far south as San Diego, as far north as San Luis Obispo, and east to Bakersfield. The SCVA office posts information on their website ([www.scvavolleyball.org](http://www.scvavolleyball.org)) a few days prior to the tournament date as to the exact location and time of the upcoming tournament. The individual coaches are notified by the Administrator of the site and time so that plans can be made by the teams for departure times. Players can also access this information through the Club website at [www.sbvballclub.com](http://www.sbvballclub.com).

**Select Tournaments:** In addition to the SCVA tournaments, some of the Travel Teams compete in select tournaments (Junior National Qualifiers, Volleyball Festival, etc.). Before the season begins, the Club Director decides exactly which tournaments that will be attended by each team. For example, the 17U & 18U travel teams generally participate in the Las Vegas Invitational in February and many teams participate in the Junior National Qualifier in Los Angeles, and program fees are increased accordingly to include the overnight travel costs.

### **NON-TRAVEL TEAMS (BLENDERS)**

There will be approximately four tournaments throughout the Blenders season primarily held on Saturday or Sunday afternoons which may last up to six hours. Friendship matches among the Blenders teams, as well as friendship scrimmages with other clubs who have similar teams, may also be scheduled, and some travel within the 805 area code may be necessary (i.e. Carpinteria, Santa Ynez, etc.)

## **CONTRACTS & RELEASE FORMS**

***The following forms must be read and signed, and returned to the Club immediately and before any player will be allowed to participate in practice or tournaments.***

### **ACKNOWLEDGEMENT**

The Acknowledgement serves as an agreement by parent and player that the parent and player have read thoroughly this Player/Parent Policy Manual, and, specifically, that all parents and players will be expected to and agree to follow the rules, codes of conduct, and financial and other obligations, as described in this Player/Parent Policy Manual.

### **CLUB PLAYER/PARENT AGREEMENT CONTRACT**

This contract covers among other things, the **financial obligations** along with sections entitled "Players Pledge" and "Parent/Guardian Pledge". Be sure to read through this document carefully; players and parents will be expected to follow the rules and financial obligations therein.

### **CLUB WAIVER AND RELEASE OF LIABILITY**

This form serves as a waiver of liability/responsibility against the Club, its board members, coaches, staff, administrators, and directors in the event of player injury(s).

## **USA VOLLEYBALL WAIVER AND RELEASE OF LIABILITY FORM; CODE OF CONDUCT**

This form serves as a release form to be used in the event of player injury at a practice or tournament requiring immediate medical attention. The form also serves as a waiver of liability/responsibility against the USAV, SCVA, SBVC Club, its coaches, administrators, and directors, in the event of player injury(s). **This form must be completed online and downloaded from the SCVA website and on file with the Club before player will be allowed to participate in SCVA tournaments.**

## **SCVA/USA VOLLEYBALL YOUTH PLAYER MEDICAL HISTORY AND RELEASE**

This form is a necessary medical history and release form. Be sure the information is always kept current, as this information will be used if the player needs medical attention and a parent or guardian is not present. The coaches are required by the Club to carry these forms with them during all practices, tournaments or other Club sponsored events. **This form must be completed online and downloaded from the SCVA website and on file with the Club before player will be allowed to participate in SCVA tournaments.**

## **DRIVER RESPONSIBILITY FORM (for Travel Teams only)**

This form explains the procedures and policies of providing carpool transportation for the team. To protect the Club and the members, a proof of insurance must be submitted to the Club. A copy of the policy must be provided which includes the policy number, coverage date, company, and the amount of liability coverage. *THIS MUST BE ON FILE BEFORE A PARENT IS ALLOWED TO CARPOOL TO A TOURNAMENT.*

## **INSURANCE INFORMATION POLICY COVERAGE**

The Club pays a registration fee for each player each season, which is used to register each player as an individual member of USA Volleyball, the national governing body for volleyball, of which the Club is a member organization. The individual membership includes an excess medical insurance policy for loss resulting directly from members competing in an approved or sanctioned event. It is **NOT** major claim coverage. It will pay a maximum of \$25,000 for any player injury incurred while at or traveling to or from a Club-sponsored practice, tournament or other event. If a player does not have any personal medical coverage, the player will have to pay a \$1,000 deductible payment before the policy covers the player. If an injury occurs, report it immediately to both the team coach and the Administrator so they can follow up with the proper paperwork.

## **CLUB FINANCIAL POLICIES**

### **SCHEDULED PAYMENTS**

**The Club is a non-profit organization** that is supported by its members. The Club has financial obligations to meet and a budget to which it must adhere. In order to meet its various expenses, the Club charges program fees which cover the costs of renting practice facilities, paying the entry fees for tournaments, acquiring and maintaining equipment, providing uniforms, paying coaches and staff salaries, and covering the typical operating expenses incurred while running a business.

For Travel Teams, registration fees, transportation, meals, and lodging costs for players and coaches for those tournaments requiring overnight stays are also included in the program fees. The Club makes travel arrangements for the players, coaches, and chaperone for each team for each overnight tournament.

The total amount of the regular season program fees per team for the current season is listed in "APPENDIX:1", attached herein. As a convenience to our members, the total Club fees amount is broken down into five equal installment payments, which are scheduled to be paid on the first of each month beginning the month prior to the start of the season.

All payment commitments must be met in a timely manner, otherwise the Club cannot function properly. The Club policy is to give members a ten-day grace period, after which a ten percent (10%) late fee will be charged on the outstanding balance. Reminders will be sent out via email.

Checks can be made out to "SBVC" and mailed to PO Box 30772, Santa Barbara, CA 93130.  
**Invoices will not be mailed.**

## **FAILURE TO MAKE SCHEDULED PAYMENTS**

If a payment is not received by the 10<sup>th</sup> of each month (grace period considered), the Club will institute the following policy:

- 1) a 10% late fee will be charged on total balance remaining as of the grace period date, and
- 2) the player will not be allowed to practice or participate in tournaments until payment is received.

## **REQUESTING A PAYMENT EXTENSION OR AN ALTERNATE PAYMENT SCHEDULE**

Occasionally there is a need to make special arrangements in regard to payments. The Club will do everything possible to assist in such arrangements. If a special arrangement is desired, send a request in writing to the Club Administrator, setting forth specific installment amounts and the specific dates of payment. *No installment plan may extend past May 15.* The Club Administrator will review all requests and mail a response with an addendum contract to be signed by the applicant if such payment structure request is approved.

## **FINANCIAL AID**

The Club may provide financial aid to those who qualify. Please see the application process located in "APPENDIX:2", attached herein, and see Financial Aid Information as detailed on the Club's website at [www.sbvballclub.com](http://www.sbvballclub.com).

## **REFUND POLICY**

Each player is required to meet all financial obligations. The Club is a non-profit organization that is supported by its members. The Club's budget is based on the number of participants that commit to play on each team each season, and has financial obligations to meet according to that budget. Any refund or release will be considered on a case-by-case manner, and may only be granted by the Board in consultation with the Club Director. If an injury occurs that prevents the player from continuing, a Doctor's report must accompany a letter explaining the injury and requesting relief from dues obligation. Any agreed refund will be made only after final approval from the Board of Directors.

## **UNIFORMS**

The Club has standardized on navy-blue and white as the Club colors. The Club may make changes to uniforms from year to year due to shortages or obsolescence of colors, fabrics or brands, or from other circumstances beyond the control of the Club. The cost for the required uniforms is incorporated in the dues. Should a player lose a uniform piece, it may be replaced at an additional cost to the player.

The Club may sell from time to time optional apparel for players and parents. Contact the Administrator for more information on additional purchases.

Teams shall not purchase individual team apparel without the approval of the Club Director.

## **PLAYER RULES AND POLICIES**

### **DEMONSTRATING PROPER RESPECT**

The Club expects each player to treat all Club coaches, other Club members (players) and adults (parents, coaches, officials, etc.) with respect and to address them in a proper manner. When at a tournament, Directors, referees, other coaches, and opponent players and parents are to be treated with respect. Failure to adhere to this standard may result in the player's immediate suspension or dismissal from the Club.

### **COMMUNICATION AND TRUST**

If a player has a problem or concern which involves the team or coach, bring it to the attention of the player's coach and/or the Club Director as soon as it arises, so the Club organization can work to solve or answer it. If any personnel of the Club are told something as a statement of fact and truth, the Club assumes that it is both accurate and truthful. (i.e. reasons for missed practice). Our trust in each other is imperative. If this trust is broken, it may result in immediate suspension or dismissal of the player from the Club.

## **ATTENDANCE**

Since a player cannot improve and contribute to their team unless they attend practice, all players are expected to make every effort to attend all practices. A team is dependent upon all of its members. Therefore, a player who fails to attend practices regularly may be dropped from the team or Club, as the case dictates. Obviously, there may be unavoidable reasons why a player must miss a practice, but chronic absences and tardiness will impact a player's future in the club.

*If a player is going to miss a practice, the coach must be informed prior to the practice.* Failure to call at a reasonable time can cause the player to be disciplined. Please have the **player** contact the coach either by phone or email.

It is also the **players'** responsibility **TO BE ON TIME** for all practices and tournament departures. If a player has a good reason for being late to a practice, the player must communicate this to the coach. At the designated time of departure for tournaments, it is the player's responsibility to be at the designated site by precisely that time. If a player is late, there is a strong possibility that they will be left behind! Players are expected to attend all scheduled events except in the case of illness, injury, family crisis, or other emergency situation. For example, a family ski trip IS NOT considered an emergency situation.

## **TEAM CHEMISTRY AND SUPPORT**

A very important part of a team's success is the chemistry that develops between the players. The unity, support, friendship, and effort with each other are imperative to the success of the team. All players will be expected to contribute to the team chemistry and to be enthusiastic at both practices and tournaments. Ultimately, sports are supposed to be fun.

## **GRADES AND SCHOOL ATTITUDE**

All Club players are encouraged to keep a good academic standing throughout the school year. Grades are an extremely important part of each **student-athlete's** future and the Club feels it is a duty to encourage players to maintain the highest grades each player can achieve.

## **PLAYING TIME**

The Club has adopted a policy for all teams that participate at the SCVA traveling level to strive to be the most competitive team they can be, and in this course, not all members of these teams will receive equal amounts of playing time at tournaments. The goal of the Club is to provide the most competitive environment for all traveling teams and its players, as well as develop individual skills at all levels, in anticipation of players advancing to the highest level possible.

The emphasis with Non-Travel teams is on increasing each player's technical skills and to provide as much playing time as possible for each player in matches and tournaments given the limitations with player positions and substitution rules.

If a player feels there is not a fair opportunity to play at tournaments under the guidelines expressed, the player should approach the coach for an explanation, and then proceed through the complaint procedure listed in the Complaint section of this Manual.

## **ROSTER/TEAM CHANGES DURING THE SEASON**

**Travel Teams:** During the season, players will learn and improve at varying rates and achieve varying levels of expertise. Therefore, the Club Director may make periodic changes of personnel on the teams. The coaches and the Club Director meet once a month to discuss potential changes. The Director may move a player within the teams in each age division, based upon the player's skill, attitude, and commitment. If such a decision is made, the Director shall meet privately with the player and player's family in order to discuss the decision.

\*A player may be allowed to move up an age division only by the decision made by the Club Director.

**Non-Travel Teams:** Once the teams have been selected at the beginning of the season, team personnel shall not change, except in extreme circumstances. In those cases, the decision will be made by the Club Director.

## **DROPPING OR SUSPENDING A PLAYER**

There are several reasons why a player would be asked to discontinue playing or be suspended; as follows:

- lack of commitment as evidenced by missing too many practices and/or tournaments,
- poor sportsmanship or a lack of respect for authority,
- poor attitude, lack of effort, disruptions and/or dishonesty.

## **PLAYER CODE OF CONDUCT AND “ZERO TOLERANCE” RULES**

Players are reminded that they are representatives of the Santa Barbara Volleyball Club and they should exercise good judgment and be considerate of others at all times during tournaments.

Players are expected to arrive on time to each designated meeting area and stay with their team during all one-day tournaments, overnight tournaments including post-season tournaments. Overnight tournaments are not a time to schedule family visits with relatives or friends *until after the player is formally released by coach.*

For safety purposes, during overnight tournaments, players are expected to travel in groups of 3's when not escorted by a chaperone or coach. Players must always receive permission from Chaperones before leaving their rooms for any reason.

Players must wear appropriate attire when traveling through hotel halls. For instance, if going to the hotel pool, player must wear footwear and clothing over bathing suit. No walking barefoot, in bikini tops and wrapped towels, robes, etc., at any time.

**In addition, parents and players are reminded that there is a “No Tolerance” policy with respect to the following rules:**

- **Players must not take or possess unlawful drugs or alcohol;**
- **No boys in players’ rooms and no players in boys’ rooms;**
- **Players must not participate in any criminal activity, including shoplifting or other forms of theft.**

**Any player who engages in such misconduct will be immediately removed from her team and sent home at the expense of her parents.**

## **POLICIES AND RULES REGARDING PARENTS AND PARENT CODE OF CONDUCT FOR TOURNAMENTS AND PRACTICES**

### **BASIC RESPONSIBILITY**

Parent participation and support is essential for the success of our teams and our players. Active and responsible parents also contribute to the positive image the Club enjoys within the community, within the SCVA, and with our sponsors. The four areas of direct responsibility for parents are:

- Meeting the financial obligations to the Club;
- Providing players with transportation to practices;
- Assisting with transportation of the team to at least two tournaments; and
- Knowing and adhering to tournament etiquette rules.

### **DRIVING RESPONSIBILITY TO SCVA TOURNAMENTS**

Most of our tournaments are one-day events. The Club encourages the team to carpool as much as possible. The parent is solely responsible for the expenses of the transportation of these trips. The "Driver Responsibility Form" located in "APPENDIX:3", provides guidelines for those teams wishing to carpool.

**Proof of automobile insurance must be provided before driving other players to any tournament.**

### **TOURNAMENT ETIQUETTE**

The Club hopes that each parent will attend many tournaments over the course of the season and that they will be active cheerleaders for the team and the Club. There are a few rules of proper etiquette and behavior that parents need to follow.

## **SUPPORTIVE PARENTS MAKE A STRONGER TEAM**

The Club Director, the Board, and all the Coaches want parents, friends, relatives and fans to enjoy tournaments and to be a cheerleader for the team and the club.

The Club expects that questions, concerns and complaints will exist in a program with multiple teams, coaches, personalities, parents, and fans. Regulations have been adopted to make the Club experience as positive as possible and to carry our goals set up by the USA Volleyball (USAV) and the Southern California Volleyball Association (SCVA).

## **WHEN AT A TOURNAMENT**

- **CHAIRS, FOOD OR DRINK ARE NOT ALLOWED** (except water) inside any of the gyms. "Campsites" may be set up outside on surrounding patios and grassy areas. Do not leave behind newspapers or trash. **NO DOGS AT THE TOURNAMENT SITES.** The SCVA warns that many of the tournament sites may deny access due to the teams leaving behind trash and disobeying the gym rules.
- **DO RESPECT OTHERS.** The Club is responsible for the conduct of players, coaches, parents, and fans to make participation in the sport a positive experience. The Club reserves the right to restrict the attendance of parents or relatives and friends at tournaments. If parents do not cooperate, the Club may have no choice but to dismiss a player from the Club.
- **DO CHEER** for your team and its players. Do not be negative about the players, the coach or the other team at any time. It is great if your daughter develops friendships with players on other teams. It's part of the game.
- **DO NOT COACH** from the sidelines. There is a huge difference between cheering for the team and attempting to be a coach from the bleachers.
- **DO NOT YELL AT OR APPROACH** the officials, lines persons, or scorekeepers at a tournament. If a discrepancy occurs, let the coach deal with the problem.
- **PLAYERS SHOULD TALK TO THE COACH** about concerns as soon as reasonably possible. That is part of being on a team. It is easier to resolve a matter when it happens than at a later time. If not resolved with the coach, contact the Club Director in person or by phone.
- **PARENTS SHOULD COMMUNICATE** complaints and disagreements only at the proper time and place. All communication toward a coach at tournament or practice sites should be in regards to general volleyball questions or comments. Concerns or complaints should be addressed to the Club Director after returning from a tournament or at the conclusion of a practice. The Club Director will speak to the coach and get back to the parent. If the conflict is not resolved, a meeting with the Club Director, coach, and parent will be arranged.

## **COMPLAINT PROCEDURE**

As with any large group of people, there will be issues, concerns, and questions that come up over the course of the season. Most of these can be solved or answered through clear communication. **If the player needs to resolve a question or voice a concern or complaint, the player must be encouraged to talk to the coach about it HERSELF.** The Club fosters the player's and coach's responsibility of communication toward these matters. If the Parent needs to resolve a question or voice a concern or complaint, they should contact the Club Director AS SOON AS IT ARISES. The Club Director will speak to the coach and get back to the parent. If the conflict is not resolved, a meeting with the Club Director, Coach, and parent will be arranged.

## **PROCESSING OF REQUESTS OR COMPLAINTS**

It is expected that not all "problems" or "situations" can be fully addressed by the adopted policies of the Board. Also, questions will arise regarding the application or interpretation of existing Club policies.

To avoid confusion and conflicting actions regarding policies of the Club, requests from players, parents, and/or coaches **shall be coordinated through the Club Director**. Requests received by members of the Board will be forwarded to the Club Director.

Some requests, after review by the Club Director, will be submitted to the Board of Directors for review. The Club Director shall keep the person making the inquiry informed of its status, and, as soon as reasonably possible, provide the Board's response.

## **THE TEAM PARENT**

Each team will have a team parent. The team parent is an important member who enhances the team's organization and cohesiveness. An effective team parent enables the coach to focus more on coaching and less on paperwork and tournament logistics. Coaches and the Administrator will identify possible candidates from each team and communicate with them at the beginning of the season. Previous team parents have found their experience to be fun and rewarding.

Team Parent responsibilities include:

- Assist the Club Administrator in collection of paperwork for their team when applicable;
- Completion and dissemination of driving assignment sign-up sheets for their team if necessary;
- Confirmation of transportation needs and driver responsibilities no later than the Thursday preceding the tournament if applicable;
- Supervision and confirmation of necessary arrangements for overnight tournaments, such as accommodations and reservations for team meals;
- Assist coach in the selection/identification of chaperone(s) for overnight tournaments;
- Communication of schedule changes and other important information from the coaches or Administrator to the rest of the team's parents and/or players;
- Coordinate with other parents to organize social (team-bonding) activities such as team dinners, sleepovers, etc., and any fundraising events the team would like to undertake.

## **FUNDRAISING**

Teams may to organize team fundraisers such as car washes or other group activities, to raise money to offset their own team's traveling costs, or spend on team functions such as pizza parties, etc. must submit their idea and obtain authorization from both the Club Director and Club Administrator prior to the event to make sure Club guidelines are followed.

**SANTA BARBARA VOLLEYBALL CLUB  
 PLAYER/PARENT POLICY MANUAL 2010  
 APPENDIX: 1 CLUB SEASON PROGRAM FEES AND PAYMENT STRUCTURE  
 (Revised 12/2/09)**

TEAM	PROGRAM FEES	TRAVEL COSTS FOR OVERNIGHT TOURNAMENTS INCLUDED	PAYMENT SCHEDULE
<b>18 Blue 18 White</b>	\$2260 Base Dues \$970 Travel Costs <u>\$970 JO/VF Costs</u> <b>\$4200 Total Dues</b>	(Practice 3 days per week) Vegas, San Diego, JN Qualifier (LA), Regionals (LA) Junior Nationals (NV) or Volleyball Festival (AZ)	12/1/09 \$924 1/1/10 \$924 2/1/10 \$924 3/1/10 \$924 4/1/10 \$504
<b>17 Blue</b>	\$2060 Base Dues \$970 Travel Costs <u>\$970 JO/VF Costs</u> <b>\$4000 Total Dues</b>	Vegas, San Diego, JN Qualifier (LA), Regionals (LA) Junior Nationals (NV) or Volleyball Festival (AZ)	12/1/09 \$884 1/1/10 \$884 2/1/10 \$884 3/1/10 \$884 4/1/10 \$464
<b>16 Blue 15 Blue</b>	\$2275 Base Dues \$ 440 Travel Costs <u>\$970 JO/VF Costs</u> <b>\$3685 Total Dues</b>	(Practice 3 days per week) San Diego, JN Qualifier (LA), Regionals (LA) Junior Nationals (NV) or Volleyball Festival (AZ)	12/1/09 \$821 1/1/10 \$821 2/1/10 \$821 3/1/10 \$821 4/1/10 \$401
<b>16 White</b>	\$2075 Base Dues \$ 440 Travel Costs <u>\$970 JO/VF Costs</u> <b>\$3485 Total Dues</b>	San Diego, JN Qualifier (LA), Regionals (LA) Junior Nationals (NV) or Volleyball Festival (AZ)	12/1/09 \$781 1/1/10 \$781 2/1/10 \$781 3/1/10 \$781 4/1/10 \$361
<b>15 White</b>	\$2075 Base Dues <u>\$ 440 Travel Costs</u> <b>\$2515 Total Dues</b>	San Diego, JN Qualifier (LA), Regionals (LA)	12/1/09 \$503 1/1/10 \$503 2/1/10 \$503 3/1/10 \$503 4/1/10 \$503
<b>15 Red</b>	\$2075 Base Dues <u>\$ 170 Travel Costs</u> <b>\$2245 Total Dues</b>	San Diego, Regionals (LA)	12/1/09 \$449 1/1/10 \$449 2/1/10 \$449 3/1/10 \$449 4/1/10 \$449
<b>14 Blue</b>	\$2275 Base Dues \$ 440 Travel Costs <u>\$1390 JO/VF</u> <b>\$3685 Total Dues</b>	(Practice 3 days per week) San Diego, JN Qualifier (LA), Regionals (LA) Junior Nationals (NV) or Volleyball Festival (AZ)	11/1/09 \$821 12/1/09 \$821 1/1/10 \$821 2/1/10 \$821 3/1/10 \$401
<b>14 White 13 Blue</b>	\$2075 Base Dues \$ 440 Travel Costs <u>\$2515 Total Dues</u>	San Diego, JN Qualifier (LA), Regionals (LA)	11/1/09 \$503 12/1/09 \$503 1/1/10 \$503 2/1/10 \$503 3/1/10 \$503
<b>14 Red 13 White</b>	\$2075 Base Dues <u>\$ 170 Travel Costs</u> <b>\$2245 Total Dues</b>	San Diego, Regionals (LA)	11/1/09 \$449 12/1/09 \$449 1/1/10 \$449 2/1/10 \$449 3/1/10 \$449
<b>12 Blue</b>	\$1740 Base Dues <u>\$ 40 Travel Costs</u> <b>\$1780 Total Dues</b>	(Season Ends in May) Regionals (LA) - * <i>Player Lodging Costs Not Included</i>	11/1/09 \$356 12/1/09 \$356 1/1/10 \$356 2/1/10 \$356 3/1/10 \$356
<b>BLENDERS PROGRAM FEES - \$700</b>			Due in Full By 2/1/10

# SANTA BARBARA VOLLEYBALL CLUB PLAYER/PARENT POLICY MANUAL 2010

## APPENDIX: 2 FINANCIAL AID POLICIES AND PROCEDURES

### POLICIES

Financial aid will be awarded to individuals in financial need to help underwrite the base dues for practice and tournament fees. Financial aid will be awarded at the beginning of the season with the intent of providing support for the entire season. **The following factors are considered to determine who is qualified to receive financial aid:**

1. Financial need
2. Seniority in the Club
3. Number of siblings currently playing in the Club

#### **Participants and their parents/guardians must agree to:**

1. Follow all policies and procedures of the Club.
2. Be a member in good standing of the Club and of the team to which the player is a member.
3. Pay all dues according to the payment plan established at the time the financial aid is awarded.

If financial aid recipients fail to meet all requirements stated in the financial aid agreement, the Financial Aid Committee reserves the right to withdraw all financial aid funds effective immediately.

#### **FINANCIAL AID APPLICATION PROCESS:**

See the current season's Financial Aid Information and download the Financial Aid Request Form from the Club website at [www.sbvballclub.com](http://www.sbvballclub.com).

*All information is kept confidential by the members of the Financial Aid Committee. The Financial Aid Committee will review all applications and determine who will receive financial aid and the amount to be awarded to each. Applicants will be informed in writing of the Committee's decision.*

# SANTA BARBARA VOLLEYBALL CLUB PLAYER/PARENT POLICY MANUAL 2010

## APPENDIX: 3 CARPOOL DRIVER RESPONSIBILITY

To protect the Club and the members, each parent must submit proof of auto insurance to the Club Administrator. A copy of the Evidence of Insurance (“Declarations”) page should be provided, which includes the policy number, coverage date, company, and the amount of liability coverage.

Most tournaments are one day events. Parents will meet with the team coach at the beginning of the season and sign up to drive to at least *THREE* tournaments during the season. If for any reason a driving assignment needs to be changed, it is the responsibility of the parent to change with another parent.

Generally there are three parent drivers for each tournament, so each vehicle must be able to transport at least 4 to 6 players. The parent driver is responsible for the cost of gas to drive to and from the tournaments.

The coach or team parent will notify each player the week of the tournament of the exact playing site. The coach or team parent will also let the players know the departure time and departure site.

Arrive at the departure site at least 10 minutes early so team members can load up and leave by the appointed time. **Be sure to drive directly to the playing site.**

The players are the drivers’ responsibility from the time they get in the vehicle until the time they reach the playing site. Once at the site, the coach will be responsible for the players. Once the tournament is over, the players again become the responsibility of the driver until they are back home with their parents. Players are encouraged to travel with the team to the tournament. They are free to go home with their parents when the tournament is completed, but they must give the coach or driver a signed note from their parents. Be sure to talk with the parents before leaving for the tournament.

Be sure all the players are accounted for before leaving the tournament site.

Many times, the team will need to stop for a meal on the way home. All the players should have their own money. This is a good time to allow the players to call their parents and let them know the arrival time in Santa Barbara. When back in Santa Barbara, it is recommended to return to the designated place and have the parents pick up their own daughters. Either the driver or the coach must stay with the players until they are picked up by their parents.

**DIRECTIONS TO TOURNAMENT SITES CAN BE FOUND AT [WWW.SCVAVOLLEYBALL.COM](http://WWW.SCVAVOLLEYBALL.COM)**